

# CERTIFY MORE SAVE MORE

## ABPANC's Bulk Discount Voucher Program

Support your perianesthesia nurses in pursuing or maintaining their CPAN® and CAPA® certifications with our easy-to-use voucher program. It's a seamless way for organizations to invest in their staff's professional development while fostering a culture of expertise and quality care.

### What are ABPANC Certification and Recertification Vouchers?

Certification and recertification vouchers are prepaid credits that cover the exam or recertification fee for CPAN® or CAPA® certifications. These vouchers are usually provided by employers to promote professional development, encourage certification, and support their employees.

### Why Should your Organization Utilize Vouchers?

- ✓ Employee-friendly - when using vouchers, employees don't pay out of pocket
- ✓ Multiple payment options available
- ✓ Vouchers are valid for one year from date of purchase.
- ✓ Discounted rate PLUS Test Assured included in pricing

ABPANC now offers a **cost-effective** way to support nursing staff in obtaining CPAN® or CAPA® certification or recertification through **bulk voucher purchases**. Certification vouchers include participation in Test Assured, allowing candidates a second exam attempt within 12 months if they do not pass on the first try.

The ABPANC Bulk Voucher Program offers tiered discounts based on the number of vouchers purchased. Organizations that buy in larger quantities receive greater savings, making it easier to support nurses pursuing CPAN® or CAPA® certification and recertification.

Tier	Quantity Purchased	Discount Applied	Certification Voucher Price (Standard: \$400)	Recertification Voucher Price (Standard: \$194)
Tier 1	3 – 24 vouchers	10% off	\$360 per certification voucher	\$175 per recertification voucher
Tier 2	25 – 49 vouchers	15% off	\$340 per certification voucher	\$165 per recertification voucher
Tier 3	50+ vouchers	20% off	\$320 per certification voucher	\$155 per recertification voucher

To take advantage of ABPANC's bulk pricing, simply complete and return the Bulk Discount Form.

Maximize your savings! If you're close to a tier break adding just one more could move you to the next discount level. For example, going from 24 to 25 vouchers boosts your discount from 10% to 15%.

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### How It Works

Organizations can purchase a minimum of three (3) certification/recertification vouchers by completing the order form and submitting payment.

### Key Roles & Definitions

- **Administrator** - The designated organizational representative managing participants and serving as the primary contact with ABPANC. Each organization must have at least one Administrator. Administrator cannot have both an organizational account and a personal account **with the same email address**.
- **Organization Account** - An Organization Account is required to purchase vouchers for an organization. The email address tied to this account cannot match an email address tied to a personal account.
- **Term** - The 12-month period in which a voucher must be used.
- **Participant** - An eligible nurse who will utilize a voucher.

### Program Details

- **Certification Exam Attempts** - Participants have one attempt to pass the CPAN or CAPA certification exam within the Term. If they do not pass, Test Assured included in the voucher allows one retake within a 12-month period.
- **Enrollment Confirmation** - The Administrator will receive an email confirmation with the Term start date after ABPANC processes the order and payment.
- **Vouchers** are valid for one year from date of purchase. Unused vouchers are non-refundable.

### Pricing & Payment

- Bulk voucher purchases include a discount on ABPANC's standard certification/recertification fees. A minimum of three (3) vouchers is required for initial purchase.
- The discount is applied automatically based on the total number of vouchers purchased in a single transaction.
- Organizations can mix and match certification and recertification vouchers to qualify for bulk discounts.
- Additional vouchers can be purchased later, but only the vouchers in each transaction qualify for the applicable discount. Each additional purchase requires a new form.
- Payment must be received before the Term begins.
- Accepted payment methods: Credit Card, ACH or Check.

### Participant Details

- ABPANC does not require the name of participants at the time of purchase. It is the Organization's responsibility to assign vouchers to eligible participants.

### Guidelines & Restrictions

- Participants must follow ABPANC's Certification or Recertification Handbook policies and procedures.
- Participants may reschedule an exam for a later date (rescheduling fee applies), but withdrawals are not allowed.
- Vouchers are non-refundable.
- Unused vouchers expire at the end of the 12-month Term—no extensions granted.
- Pricing and program details are subject to change without notice.
- It is the responsibility of the Organization to ensure that all nurses who receive Certification or Recertification vouchers are eligible to take the CPAN or CAPA exams or to Recertify their credentials.

### Important Dates:

- Register/Recertify: January 1 - April 30; Test: March 15 - May 15
- Register/Recertify: July 1 - October 31; Test: September 15 - November 15



**ABPANC**  
American Board of Perianesthesia Nursing Certification, Inc.

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## Facility Information:

Facility Name: \_\_\_\_\_ Healthcare System (if applicable): \_\_\_\_\_  
Business Address 1: \_\_\_\_\_ Business Address 2: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

## Administrator Information

Administrator Name: \_\_\_\_\_ Credentials: \_\_\_\_\_  
Administrator Work Phone: \_\_\_\_\_ Administrator Email: \_\_\_\_\_  
*(must be different from any other email used by administrator in Learning Builder)*

## Order Process:

1. Complete the Bulk Voucher order form and submit payment information to ABPANC through email at [abpanc@cpancapa.org](mailto:abpanc@cpancapa.org).
2. Your order will be processed within Learning Builder.
  - ☐ Check here if you already have an Organization account. Not sure? Contact [abpanc@cpancapa.org](mailto:abpanc@cpancapa.org) to verify.
  - ☐ Check here if you want ABPANC to create an Organization account for you.
  - ☐ Check here if you prefer to create your own Organization account.
3. Administrator will be notified when profile is created and vouchers are available to assign to eligible nurses.

## Order Details:

### Certification Vouchers:

3-24 vouchers: \$360.00 each	X _____ (# of Vouchers)	= \$ _____
25-49 vouchers: \$340.00 each	X _____ (# of Vouchers)	= \$ _____
50+ vouchers: \$320.00 each	X _____ (# of Vouchers)	= \$ _____
Total # of Certification Vouchers	_____	Total = \$ _____

### Recertification Vouchers:

3-24 vouchers: \$175.00 each	X _____ (# of Vouchers)	= \$ _____
25-49 vouchers: \$165.00 each	X _____ (# of Vouchers)	= \$ _____
50+ vouchers: \$155.00 each	X _____ (# of Vouchers)	= \$ _____
Total # of Recertification Vouchers	_____	Total = \$ _____
		<b>Grand Total = \$ _____</b>

## Terms and Conditions:

By signing or typing my name below, I agree to the Terms and Conditions for this purchase.

## Payment Information *(Please indicate your form of payment below)*

- ☐ **Credit Card:** can be made through your Learning Builder Account
- ☐ **ACH:** Information available upon request - [abpanc@cpancapa.org](mailto:abpanc@cpancapa.org)
- ☐ **Check:** Mail your check to 1133 Broadway, Suite 715 New York, NY 10010. Please include a copy of your order form with your check payment. Please allow up to 10 business days for processing following the receipt of your check at our NYC office.

**Questions?**  [abpanc@cpancapa.org](mailto:abpanc@cpancapa.org)  **347.708.7975**