

The following materials, organized in the order listed below, **must be typed** and submitted electronically.

The Disclosure Statement and Honor Statement must have an original signature so either scan the documents to send electronically to ABPANC.

- \_\_\_\_\_ Letter of Intent
- \_\_\_\_\_ Curriculum Vitae
- \_\_\_\_\_ Names and contact information for two references to whom you will be distributing the Reference Forms
- \_\_\_\_\_ Self Appraisal form
- \_\_\_\_\_ Disclosure Statement and Acknowledgement (if scanned)
- \_\_\_\_\_ Written Response to question
- \_\_\_\_\_ Honor Statement (if scanned)
- \_\_\_\_\_ Background Report Consent Agreement

**E-mail nomination documents as a single PDF attachment to [abpanc@cpancapa.org](mailto:abpanc@cpancapa.org), postmarked no later than November 30. The subject line should read — Nomination Documents for <insert your name>. You will receive an email confirmation that your nomination documents have been received.**

The following checklist is included to assist you in compiling the necessary materials for submitting a complete nomination application packet.

All forms are available on the ABPANC website.

## APPLICATION CHECKLIST FOR SITTING BOARD SEEKING RE-ELECTION

- \_\_\_\_\_ Letter of Intent
- \_\_\_\_\_ Updated curriculum vitae
- \_\_\_\_\_ Self Appraisal form
- \_\_\_\_\_ Disclosure Statement and Acknowledgement (with original signature — scan and submit as attachment or fax to national office)
- \_\_\_\_\_ Written response to question identified for Director position
- \_\_\_\_\_ Honor Statement (with original signature)