



ABPANC LEADER RESOURCE TEAM INFORMATION SHEET

Thank you for agreeing to participate on the ABPANC Leader Resource Team!

- My name is Kathy Paskewitz, ABPANC board member, and I am your liaison to the ABPANC Board of Directors. I will be your key source for the most up to date information about ABPANC and the CPAN®/CAPA® programs. For example, I will contact you with any changes to the program requirements.
- Current ABPANC Board members have also been assigned to the following regions and they may contact you to help them out!

Phoebe Conklin, the ABPANC President, will be attending meetings as invited and as assigned. Phoebe lives and works in Region 1.

REGION 1	Phoebe Conklin/Betty McMullin
REGION 2	Cheryl Coleman/Tony Pridemore
REGION 3	Teresa Emmons/Kathy Paskewitz
REGION 4	Lori Crosby/ Paskewitz
REGION 5	Jeannie Mauser

- Your ABPANC staff contact at the national office is Zelda Williams, Senior Program Assistant. She can be reached at 1-800-6ABPANC and press 3, or at Zelda@proexam.org. Zelda is also your source for exhibit supplies.
- To reach other members of the ABPANC national office staff , contact:
 - Philip Godlewski, Program Associate, American Board of Perianesthesia Nursing Certification, Inc., (ABPANC), 475 Riverside Drive, 6th Floor, New York, NY, 10115-0089, 800-6ABPANC and press 2, or 212-367-4253 (direct line), 212-367-4256 (fax), or email – philip@proexam.org.
 - Bonnie Niebuhr, ABPANC CEO, call 888-822-3449 and enter pin # 4350 at the prompt, or email bonnie@proexam.org.
- After serving as a member of the ABPANC Leader Resource Team for a minimum of one year, you will receive 3 contact hours in Indirect Care toward your CPAN® and/or CAPA® recertification.
- After each component meeting, exhibit, or other specific event where you promoted CPAN® and CAPA® certification on behalf of ABPANC, you will need to e-mail the *ABPANC Leader Resource Team Activity Report* to Kathy Paskewitz and Zelda Williams at the above email addresses. Maintain a copy of these reports so you can complete the annual report form.
- By June 1st please email the ABPANC Leader Resource Team Annual Report form to Kathy Paskewitz and Zelda Williams at the above email addresses.
- An ABPANC Leader Resource Team name badge will be sent to you in the near future.
- Contact Zelda Williams at the ABPANC office for exhibit supplies as soon as you know about the event but **at least** 2 weeks before you need them. Zelda will need to know the complete address and phone number of where to send the supplies. ABPANC will send the supplies in the most cost effective manner possible.
- All ABPANC Leader Resource Team members attending the ASPAN National Conferences will receive a special ribbon to wear, denoting ABPANC Leader Resource Team. Recognition will also be given at the CPAN®/CAPA® Recognition Breakfast.
- The ABPANC Board liaison will keep you in the communication loop through regular e-mail communications. A copy of the minutes from board meetings will be sent to you as well as a script for any policy changes that you may need to communicate. If you have any questions, do not hesitate to contact Kathy Paskewitz or Zelda Williams! Thank you!